

Decorating your Pots with the Cricut

Files will be sent to : printers@pgpotters.ca

Files will be printed exactly as received!

For the Cricut:

Files should be 4.5 x 6.5"

Setting up files

- You can set up files in any software that you like, but the size that you send to the Printer's Team is the size that they will print.
- For Cricut cuts, you want high-contrast, less detailed images.
- They will transfer better with glaze than more detailed prints
- For our workshop and ease of set up, we recommend a free app called Canva

Setting up a file in Canva

- Go to canva.com
- Set up a new free account for yourself
- Unless you are doing a lot of designs, you don't need a paid account
- In the top right corner of the app, click on Create a Design
- Choose – create a custom size and enter 4.5 x 6.5 inches
- Click on uploads (left menu)
- Choose your image (s)
- Add them to your document
- Once you are happy with your file:
 - click on Share (top right)
 - choose download
 - under file type, choose .jpg
- You can then email this file to: printers@pgpotters.ca for printing or you can go to your Cricut app on your computer. Please tell the team what print you want (overglaze decal or Cricut) and how many copies you need) The printer team will then print the file for you and bill you accordingly.

Setting up files in your personal Cricut

- Download the app for your machine from [Cricut.com](https://cricut.com)
- Set up an account for yourself. No need to pay for anything!
- Once you are logged in click on **New Project** (top right corner)
- If you want to use the stock images (Cricut has many free files), click on Images (left menu)

- If you want to use your own images, click on **Upload** in the left menu. Then click on **Upload image** (to the right of that button)
- Locate your image on your computer. It will then appear in a box with options to select image type. Choose **Simple**, click continue
- Then click on remove background tool (**Manual**). Click on the background that you want to remove.
- Click on **Apply and Continue** (bottom left)
- Choose **Cut Image** and then **Upload Image** (bottom left)
- It will then save to your files, Click on the image and click on **Add to Canvas** (bottom left)
- You can then size it, change its orientation, make copies of it, etc. I like to make multiple copies on a sheet.
- Then click on **Make it** (top right)
- Choose your mat size
- If you like the layout, click on **Continue** (bottom right)
- Make sure your Cricut is connected and follow the prompts for paper type, etc.
- You are good to go!